

**REGION V SERVICES GOVERNING BOARD MINUTES**  
**November 9, 2020**

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**Board Members:**

BUTLER COUNTY: Gregory A. Janak, *Vice-Chair*; FILLMORE COUNTY: Kenny Harre; GAGE COUNTY: Dennis Byars, *Chair*; JEFFERSON COUNTY: Gale Pohlmann; JOHNSON COUNTY: Jim Erickson; LANCASTER COUNTY: Christa Yoakum; NEMAHA COUNTY: Larry Holtzman; OTOE COUNTY: Dean Speth; PAWNEE COUNTY: Jan Lang; POLK COUNTY: Jerry Westring; RICHARDSON COUNTY: John Caversagie; SALINE COUNTY: Janet J. Henning; SAUNDERS COUNTY: Doris Karloff, *Treasurer*; SEWARD COUNTY: Ken Schmieding; THAYER COUNTY: Dean Kreuger, *Secretary*; YORK COUNTY: Bill Bamesberger

*Notice of the meeting was given in advance by being published in the legal newspaper. All proceedings hereinafter shown were taken while the convened meeting was open to the attendance of the public and open meeting laws were posted.*

**Pledge of Allegiance**

The Governing Board stood and said the Pledge of Allegiance.

**Call to Order**

The Governing Board Chair called the Region V Human Services Governing Board to order at approximately 9:30 a.m. in the Region V Systems Conference Room. *Some members attended this meeting via Zoom format.*

**ROLL CALL:**

Present: Bill Bamesberger, Dennis Byars, Janet Henning, Gregory Janak, Doris Karloff *via Zoom*, Dean Kreuger, Jan Lang, Gale Pohlmann, Ken Schmieding  
Absent: John Caverzagie, Jim Erickson, Kenny Harre, Larry Holtzman, Dean Speth, Jerry Westring, Christa Yoakum

**Agenda Amendment**

**Jan Lang moved to approve the agenda as presented. Dean Kreuger seconded the motion.**

**ROLL CALL:**

Voting Yes: Bill Bamesberger, Dennis Byars, Janet Henning, Gregory Janak, Doris Karloff *via Zoom*, Dean Kreuger, Jan Lang, Gale Pohlmann, Ken Schmieding  
Voting No: None  
Abstaining: None  
Absent: John Caverzagie, Jim Erickson, Kenny Harre, Larry Holtzman, Dean Speth, Jerry Westring, Christa Yoakum

**Motion carried.**

**Minutes**

**Gale Pohlmann moved to approve the minutes from the June 8, 2020 meeting. Jan Lang seconded the motion.**

**ROLL CALL:**

Voting Yes: Bill Bamesberger, Dennis Byars, Janet Henning, Gregory Janak, Doris Karloff *via Zoom*, Dean Kreuger, Jan Lang, Gale Pohlmann, Ken Schmieding  
Voting No: None  
Abstaining: None  
Absent: John Caverzagie, Jim Erickson, Kenny Harre, Larry Holtzman, Dean Speth, Jerry Westring, Christa Yoakum

**Motion carried.**

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### Audit: FY 19/20

Randy Hoffman of Seim Johnson gave the audit report for fiscal year 2019/2020. He reported that the audit process went well and that there were no major changes to our financial position. He noted that there were 2 items that will require change in a couple years in accounting reporting for audit purposes. Otherwise, there were no comments. **Bill Bamesberger moved approval of audit. Janet Henning seconded the motion.**

### **ROLL CALL:**

Voting Yes: Bill Bamesberger, Dennis Byars, Janet Henning, Gregory Janak, Doris Karloff *via Zoom*, Dean Kreuger, Jan Lang, Gale Pohlmann, Ken Schmieding

Voting No: None

Abstaining: None

Absent: John Caverzagie, Jim Erickson, Kenny Harre, Larry Holtzman, Dean Speth, Jerry Westring, Christa Yoakum

**Motion carried.**

*Jim Erickson entered via Zoom during the audit report.*

### Financial Report

Kevin went over the financial report for September. He noted that numbers were a little over \$1 million to the good, compared to \$900,000 to the good in August. We have been operating under the Appendix K rates, which are scheduled to phase out by the end of the year as things stand. Matt reported that the State is looking at combining three vocational rates and averaging the rate into one. In addition to this, the State is looking at reducing our rates with their upcoming budget. If this occurs, we could potentially see a loss of approximately \$2 million. **Gale Pohlman moved approval of the financial report. Janet Henning seconded the motion.**

### **ROLL CALL:**

Voting Yes: Bill Bamesberger, Dennis Byars, John Caverzagie, Jim Erickson, Janet Henning, Gregory Janak, Doris Karloff *via Zoom*, Dean Kreuger, Jan Lang, Gale Pohlmann, Ken Schmieding, Christa Yoakum

Voting No: None

Abstaining: None

Absent: Kenny Harre, Larry Holtzman, Dean Speth, Jerry Westring

**Motion carried.**

*John Caverzagie and Christa Yoakum entered following the financial report.*

### Quarterly Incident Report

The Quarterly Incident Report is submitted by Todd Scholz, Quality Assurance Director, to the State of Nebraska. This report was presented by Matt Kasik and reviewed by the Board. GER Guidelines were recently changed and that change has affected how our reporting is done to the State. One of the changes to reporting requires us to report any injury to individual we support as a result of a fall, even something as minor as a scratch, as a high GER. We had 58 of those with 46 resulting in no further attention required. This change in reporting has also resulted in RVS providing more training to management and reporting staff. Covid has also been added to the incident reporting system.

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### **RVS Strategic Plan**

Matt reported that our management teams recently met to develop a strategic plan for their individual agencies and Region V overall. The planning process included conversations regarding what we do well, what we can improve and how we will work to improve those areas of weakness. The strategic plan will be used as our guide for the next 3 years. Each agency has created their own tasks that fit into meeting the strategic planning needs. There are three pillars that all RVS work falls under: Reputation, Vitality and Stewardship. Matt briefly went over the strategic plan with the Committee. Our biggest weakness is marketing, so this will be a major focus for us. RVS has a strong reputation, but we need to get the word out there more and follow more consistency across the region. This includes even small things like a consistent font used for the RVS logo in each area program. Matt reported that we had been looking at switching over to electronic timekeeping with MITC for roughly a year. However, MITC has been more problematic than anticipated so we scrapped that process and are now looking at Paylocity. This will be utilizing a single software system and much better for us in the long run. It will still require us to go separate to comply with EVV but it does have GPS software.

### **Director's Report:**

❖ Matt covered the Director's Report during previous items.

*Minutes taken by Willow Gottfried*